



## Land Steward Position Description

Full-time, year-round stewardship position on Deer Isle, Maine. Benefits include paid vacation and holidays.

### **SUMMARY**

The Land Steward will be responsible for the management of IHT's stewardship program including the management of IHT's fee-owned conservation properties. This position reports to the Executive Director, collaborates with IHT committees & volunteers, and works with other partner agencies and organizations on land projects. This position is an excellent opportunity for a motivated stewardship professional who has a love for conservation and a desire to work in our office and out in the Deer Isle-Stonington Community.

### **RESPONSIBILITIES**

The Land Steward is accountable for implementing IHT's Stewardship Program. Responsibilities include, but are not limited to:

- Conducting the annual monitoring of IHT conservation easements and fee-owned properties in compliance with IHT policy and Land Trust Alliance Accreditation Standards & Practices
- Ensuring that strong relationships with owners and neighbors of conservation properties are in place
- Responsibility for fee land management tasks including invasive plant removal, boundary maintenance, upkeep of trails and infrastructure, and other as required
- Work with IHT Land Committee on easement or fee acquisition priorities and opportunities in compliance with IHT policy and Land Trust Alliance Accreditation Standards & Practices
- Quantify existing and future needs of conservation properties and develop long term strategies
- Collaborate with IHT Stewardship Committee, including development of annual Stewardship Budget request

### **QUALIFICATIONS/SKILLS**

- BA/BS in a related field and experience in conservation, land management or related preferred
- Ability to work outside and perform physical labor in year round conditions and be outdoors for considerable periods
- Ability to organize and work with community volunteers on trails and other projects
- Willingness to conduct an occasional program in support of the Walks & Talks schedule
- Willingness and ability to travel as required, including to remote and undeveloped locations either hiking/wading through a variety of conditions or on a boat; Must possess reliable transportation (mileage reimbursed)
- Ability to implement a high standard in the upkeep of preserve infrastructure and appearance
- Knowledge of trail building and maintenance and experience with the tools required
- Ability to build and maintain strong relationships with stakeholders and community members

- Ability to manage multiple tasks, deal with logistic challenges, and meet project timelines
- Computer proficiency and ability to maintain stewardship digital and hard files
- Ability to administer stewardship program from a desk & computer or in meetings as required
- Ability to communicate effectively, verbally and in writing, with landowners, the public, partner organizations, and municipal and governmental agencies

#### **SKILLS & EXPERIENCE DESIRED**

- Skill with MS Office and computer-based GIS; Experience with GIS field technology a plus
- Experience writing baseline & current condition documentation, monitoring reports, and other Land Trust related work
- Boating experience; Personal boat for monitoring islands a plus (reimbursed)

**Submit a cover letter (including salary requirement), resume, and three references with contact information in one document (PDF) for immediate consideration.**

Applications can be submitted in person, by email, or by USPS mail. The position will remain open until a suitable candidate is found. To submit your application, or for questions or more information, contact:

**Steward Search**

Island Heritage Trust

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*Island Heritage Trust is a small non-profit, contributing to the well-being of the island community by conserving its distinctive landscapes and natural resources, maintaining public access to valued trails, shoreline and islands, and by providing educational programming for all ages.*